

**Tampa School Development Corporation**  
**Board of Directors**  
**Meeting Agenda | March 6, 2024**

- I. Call Meeting to Order
- II. Approve February 2024 Meeting Minutes
- III. Board Committees & Reports
  - a. Board President's Report (Dana D.)
    - i. New Board Member, Marco Mendoza, in process
    - ii. New Committee creation – Principal Evaluation Committee – need to vote on administrative evaluation tool for principal and assistant principals (Marzano)
  - b. Treasurer's Report (Katie T.)
  - c. Secretary's Report (Brad A.)
  - d. Disciplinary Committee's Report (Liezette F.)
  - e. Principal Evaluation Committee
  - f. Parental Involvement Representative (Yvette Gonzalez)
- IV. School Reports
  - a. K-8 Charter – Principal (Jen C.) – Out of Field Letter
  - b. Early Childhood – Director (Dr. K.)
- V. Organization Report
  - a. CEO Report (Joe S.)
    - i. Construction Update – New Gate
    - ii. Construction Update – Athletics & Arts Building
  - b. Development (Nicole M.)
  - c. President Emeritus (Dr. O'Dea)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non Agenda Item
- VIII. Adjourn Meeting

Tampa School Development Corporation  
Board of Directors  
Meeting Minutes

March 6, 2024

- I. Meeting called to order by Dana Dowsett at 6:03pm. Meeting held in Greco Hall Oak Room, quorum confirmed

Members Present: Dana Dowsett, Pres.  
Katie Tinley, Tres.  
Brad Abbey, Sec.  
Celeste Greco  
Liezette Felicione  
Ronnie Darrigo  
Marco Mendoza

Members Absent:  
Julie Hillson  
Therese Holmes, VP

School Representatives Present: Joe Sansonetti, CEO  
Jennifer Cisneros, Principal  
Nicole Morgado, Director of Development  
Dr. Madeline O’Dea, President Emeritus  
Dr. Kristine Bennet, EC Director  
Yvette Gonzalez, Parent Representative

- II. After review and discussion, a motion was made by Dana to approve the February 2024 meeting minutes. Motion was seconded by Katie and approved by the Board without objection
- III. School Board President’s Report: (Dana Dowsett)
1. No new business to discuss
- IV. Treasurer’s Report: (Katie Tinley)
1. The Board Finance Committee met on Feb 29,2024
    - a. The school’s fund balance is in excess of \$2.1 million
    - b. School financials were reviewed
- V. Secretary’s Report: (Brad Abbey)
1. Marco completed the required new Board member training
  2. Katie completed the required 2-hour refresher course

3. All Board members are in good standing
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- VI. Disciplinary Committee's Report: (Liezette Felicione)
    1. Summarized the Feb 13, 2024 disciplinary meeting with a school parent. A follow up letter was sent out and it appears that the behavior has been curbed in the weeks following the meeting
  
  - VII. Parent Involvement Representative: (Yvette Gonzalez)
    1. No new business to discuss
  
  - VIII. Principal's Report: (Jennifer Cisneros)
    1. Out of Field letters were presented and approved. Celeste made the motion, Liezette provided the second, and the Board approved unanimously
    2. In the last month, the school conducted 11 field studies and 7 on-campus events as well as a successful site visit
  
  - IX. Early Childhood Report: (Dr. Kris Bennet)
    1. Reviewed a recent field study at the Glazer Children's Museum
    2. Teacher observations for lead teachers have been completed
    3. Continued emphasis on professional development for teachers, fostering a positive environment for staff, and parent workshop sessions
  
  - X. CEO Report: (Joe Sansonetti)
    1. The construction loan for the Athletic and Arts Center was increased from \$7 million to \$8 million in anticipation of increased construction costs
    2. The building permit is still in process with the city but expected soon. Mobilization and some site work is expected to take place over spring break. A construction schedule from the General Contractor was circulated for review. The anticipated completion date was April 2025. Joe proposed weekly progress meetings with the GC once construction commences
    3. Final revisions to the construction contract and a guaranteed maximum price are anticipated once the building permit is issued
  
  - XI. Development (Nicole Morgado)
    1. The next fundraising and community engagement event is scheduled for March 23, 2024 at Pin Chasers. Details of the event and ideas for raffle items were discussed
    2. The recently concluded Spirit Week raised approx. \$4,700
    3. Upcoming offsite school events include 4 musical performances, athletic awards show, academic awards show, and graduation ceremony

4. The school will announce its annual online auction fundraiser in the coming weeks

XII. President Emeritus (Dr. O'Dea)

1. Proposed a potential social media campaign to highlight student academic achievements

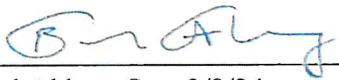
XIII. Old Business/New Business:

No Old or New business at this time.

XIV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XV. Meeting adjourned by Dana Dowsett at 6:45pm.



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Brad Abbey, Sec. 3/9/24



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Dana Dowsett, Pres. 3/9/24